

## **Barnardo's Challenge Event Terms and Conditions**

### **Cardiff Half Marathon 2020, October 2020.**

By applying for entry into the Event I agree with Barnardo's that:

#### **Registration and participation**

1. I will be aged 17 years or over on the date of the Event.
2. I will pay a non-refundable registration fee of £1 to secure my place once I have been accepted to the team.
3. I will inform Barnardo's Challenge Events Team immediately if I am unable to take part in the Event. When my withdrawal is acknowledged, I will not be liable to raise any further sponsorship.
4. I acknowledge I cannot swap, sell or transfer my place in the Event or allow anyone else to participate on my behalf.
5. I understand that Barnardo's have the right to refuse registration or application for a place in an Event without providing reasons for doing so and at any time.
6. I understand that in order to take part in the event, I must complete the Event Organiser's registration in addition to my application. Failure to complete the Event registration by any applicable deadline may mean I am unable to participate in the Event.

#### **Minimum fundraising target**

7. I pledge to raise a minimum of £200 for Barnardo's (excluding gift aid and registration fee) through my participation in the Event and understand it is the aim of this Event to raise as much above this amount as possible.
8. If at any point I feel unable to raise the pledged amount, I will inform Barnardo's Challenge Events team immediately in order that they can have the opportunity to offer assistance with fundraising.
9. Barnardo's Challenge Events team may ask for a fundraising plan at any point after registration in the event.

#### **Donations and payment terms**

10. I will regularly (within 30 days of receiving the money) pay all money collected on behalf of Barnardo's to Barnardo's directly by the following means:-
  - a. Via an online giving platform;
  - b. to the Barnardo's bank account using the paying-in slips or banking details (these must be requested by the fundraiser);
  - c. via cheque, CAF vouchers and Charities trust vouchers made payable to 'Barnardo's' and sent to the Barnardo's Challenge Event Team, Barkingside, Ilford, Essex, IG6 1QG

- d. by credit or debit card donations made by calling the Barnardo's Challenge Event Team directly on 0208 498 7091
11. I understand that if the sum of £200 has not been paid by the Fundraising deadline date (six weeks after the Event date), I may have to pay the remainder from my own personal funds within one month of the Fundraising deadline date or in instalments to be agreed in writing with Barnardo's.
12. I agree that if I withdraw for any reason prior to the Event, any monies raised will be non-refundable and will be treated as a donation to Barnardo's.
13. I will only use sponsorship forms issued by Barnardo's and not use any other type of sponsorship form (unless otherwise agreed with Barnardo's)
14. I agree that my sponsorship forms will make it clear that the money is not given subject to any conditions and that the monies will not be returned if the Event is cancelled or I do not complete the Event.
15. I will send Barnardo's my completed sponsor forms with details of the names and addresses of and amounts donated or pledged by all sponsors no later than 4 weeks after the Event. This will allow Barnardo's to process gift aid on donations.

### **Fundraising**

16. I will comply with any fundraising guidance or advice issued by Barnardo's and abide by the Code of Fundraising Practice issued by the Fundraising Regulator.
17. I will collect money only on behalf of Barnardo's in connection with the Event.
18. I will use only lawful means to fundraise for Barnardo's and will not do anything that harms or is likely to harm Barnardo's reputation.
19. I will not use the Barnardo's logo without permission and will obtain all fundraising materials from Barnardo's.
20. My fundraising **will not** include:
  - a. Raising funds by carrying out door-to-door or unsolicited collections;
  - b. Collecting in any public place without first obtaining a Barnardo's collectors' licence from Barnardo's and authorisation from the local authority and any other licences or consent that Barnardo's require me to obtain
  - c. Collecting on private property (including shops, pubs etc) without first obtaining a Barnardo's collectors' licence from Barnardo's and permission of the owner of the private property.
  - d. Conducting any raffle or lottery or putting on any public Event without first contacting Barnardo's and taking any steps which Barnardo's require.

21. I agree that Gift Aid payments cannot count towards the fundraising pledge and instead will be considered as over and above the pledged fundraising total.
22. I agree that Barnardo's can terminate my authority to fundraise on their behalf at any time by sending written notice to the address given at point of registration.

### **Personal data and images**

23. I consent to being filmed/photographed by Barnardo's or someone contracted by Barnardo's in relation to this Event. The rights to such footage or photographs will be Barnardo's. I give permission for the free use of my name, picture, image, feedback and comments in any future publicity, advertising, fundraising materials and/or promotion in perpetuity.
24. I give permission for my personal information to be stored and used by Barnardo's in connection with the organisation, promotion and administration of this Event.
25. I give permission for my personal information to be passed on to the Event Organiser by Barnardo's for the purposes of the organisation, promotion and administration of this Event.
26. Further information on how Barnardo's use and store my data is available to view on Barnardo's website within their Privacy policy.

### **Health, safety and fitness**

27. I take part in the Event at my own risk and will not hold Barnardo's or any connected persons responsible for any accident, injury or illness sustained to the fullest extent possible in law.
28. I will fully prepare myself for the physical challenge of the Event and I will check with my doctor to ensure that I am medically fit to participate in the Event.
29. I understand that this Event is organised by the Event Organiser, Cardiff University/Cardiff Half Marathon, who is solely responsible for the conduct and operation of the Event, including all health and safety requirements. I will read the Event Organiser's Terms and Conditions for the Event and will comply with any specific Event rules given by them.
30. Any correspondence regarding these terms and conditions should be directed to Barnardo's Challenge Events Team, Barkingside, Ilford, Essex, IG6 1QG or 0208 498 7091