|  |  |
| --- | --- |
| **Service name:** | **Stronger Families** |
| **Date of Privacy Notice:** | Nov 2020 |
| **What service is being provided?** | Assessing current situation and to provide targeted specialist support based on your individual needs and circumstances for any participant with a dependent child who is unemployed and seeking support to minimise barriers to employment, education or training. |
| **What personal data do we need from you?** | Name, address, employment status, national insurance number |
| **What 'special types' of personal data do we need from you?** | Characteristics information e.g. Gender, age, ethnic group, information about your family through a family assessment.  Assessment, activities and your development whilst engaged on the programme |
| **Who will be using your personal data?**  The **Data Controller** is/are .. | Data controller is DWP, Leeds City Council and Building Better Opportunities  **Data Controllers** are keyworker partners and specialist partners, external referral agencies |
| **What will it be used for and what gives us the right to ask for it and use it?** | DWP may link your personal details to official administrative records in order to monitor your employment status before you joined the programme and up 6-12 months after you left.  This information may also be shared with research organisations working on behalf of the DWP who may contact you to discuss your involvement in the project for research purposes. Individuals will not be identifiable.  To enable us to provide services to you and where we are required to by law, under statutory obligation to protect vulnerable Children and Families. |
| **Who else might we share your data with?** | Health visitors, children’s services, housing associations, job centres, other agencies involved in supporting your family |
| **How long will your data be kept?** | Up until 31 March 2034  data for evaluation will be permanently deleted no more than six months after the research has been completed |
| **Our use of your data will be subject to the following legal rights:** | * Your Right to be Informed * Your Right to Access your personal data * Your Right for us to Rectify your personal data * Your Right to Restrict our processing of your personal data |

**Link to a relevant other privacy notice**

<https://www.gov.uk/government/organisations/department-for-work-pensions/about/personal-information-charter>

**Visit the following links for more information about Privacy Law, our obligations and your Rights:**

[The ICO Guide to the General Data Protection Regulation 2016](https://ico.org.uk/for-organisations/data-protection-reform/overview-of-the-gdpr/)

[The General Data Protection Regulation 2016](http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32016R0679&from=EN)

**If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:**

|  |  |
| --- | --- |
| Postal Address | Barnardo’s  Tanners Lane  Barkingside  Ilford  Essex  IG6 1QG |
| Email | dpo@barnardos.org.uk: |
| Phone Number | 020 8498 7055 |

**If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:**

|  |  |
| --- | --- |
| Postal Address | Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF |
| Online Form | <https://ico.org.uk/concerns/handling/> |
| Phone Number | 0303 123 1113 |