

University 'Pub Quiz' Challenge

Believe in
children



Barnardo's

Co-ordinator Information



Putting on the event

As your university's Barnardo's 'Pub Quiz' Challenge co-ordinator you will want to organise an amazing quiz – so we have produced this definitive guide to help you out!

FAQs

Where should I host the event?

Student bars or common rooms in halls are ideal locations or try your student union bar to raise the profile of the quiz across campus. Bear in mind that the location must ideally be able to hold 20 teams or more (that's 100-plus people!). Also, make sure you get permission to host the event well in advance, as nothing is worse than a crowd of quiz-hungry students with nowhere to go

How many teams can take part?

We ask that you aim to get 20 teams to take part in the quiz to ensure not only a competitive atmosphere but also that we raise plenty of money!

What are the entry requirements for teams?

Each team must:

- Consist of five members
- Pay £10 to enter the quiz (that's £2 per team member – bargain!)
- Come up with a fun team name (the best name will win an extra point!).

When should I host the event?

We need you to host the event before the end of the first semester i.e. before the Christmas break. After this point we will collect all the scores from the participating UK universities and then calculate which university teams have made it to the grand final in London.

How will the quiz be structured?

- it will consist of six rounds, with 10 questions in each round

- the quizmaster will read out the questions slowly and clearly, repeating each question just once
- after the first three rounds, the answer sheets should be collected and a 15-30 minute 'Half-time' break will be called, allowing you to mark the answers so far
- after the break, the final three rounds will resume – an extra 10 minutes will be given to complete the picture round
- once the quiz has finished, the second set of answer sheets will be collected, marked and the overall totals calculated to reveal the winning team.

Will I have to write the questions myself?

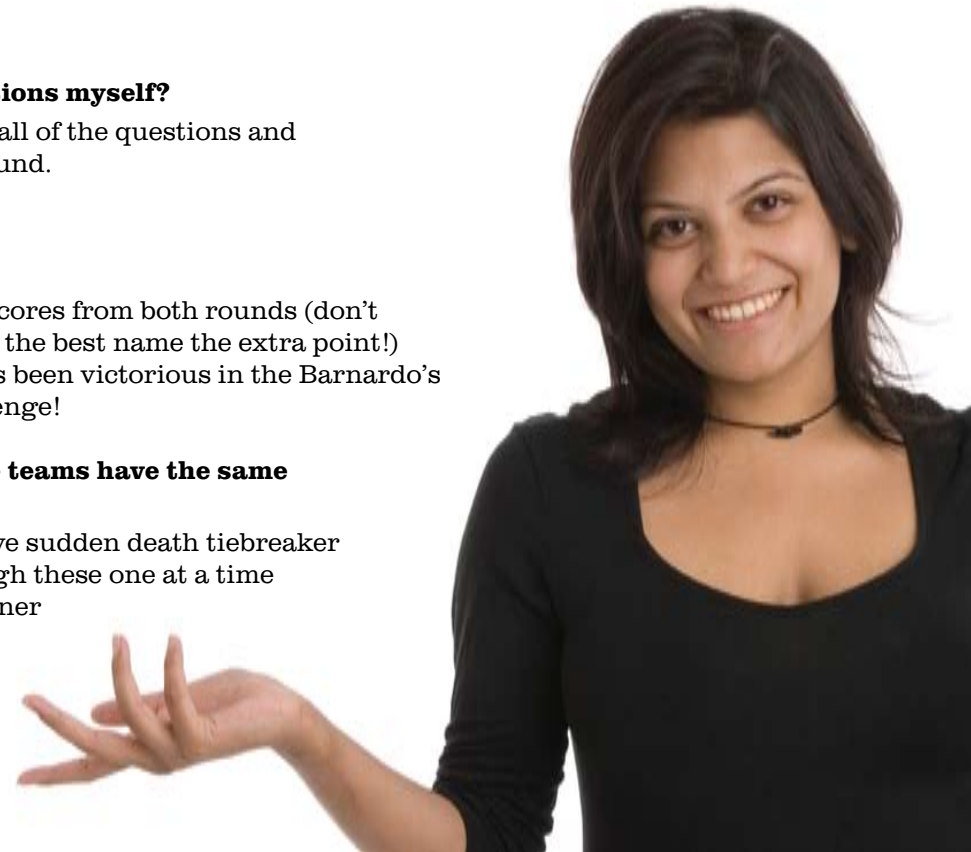
No – we will provide you with all of the questions and the pictures for the picture round.

Who will mark the quiz?

- you the quizmaster
- when you have the overall scores from both rounds (don't forget to give the team with the best name the extra point!) you can then reveal who has been victorious in the Barnardo's University 'Pub Quiz' Challenge!

What happens if two or more teams have the same winning score?

- you will be provided with five sudden death tiebreaker questions – progress through these one at a time until there is an overall winner
- the first three tiebreaker questions require teams to give five answers to each, e.g. name the five heaviest land animals in the world



- if a clear winner hasn't emerged, after the first three questions, then you will proceed to questions four and five, which will be estimation questions, along the lines of 'what is the population of Paris?' The team who guesses closest to the figure given on the answer sheet will be the winner.

What is the prize for the winner?

- you will be responsible for securing prizes for the top three teams and also any other prizes (e.g. a 'booby' prize for the losing team or for the best named team). You will need to use your imagination to obtain prizes for free (or for as little as possible!) So think about approaching local bars/businesses for vouchers in exchange for free promotion of their business on the night (speak to your SPO for help with this).
- if more than 20 universities take part – and we're confident they will – the top 20 per cent will go through to the grand final in London
- the team who is victorious will be crowned the University 'Pub Quiz' Challenge winner for the academic year – and there will be an exciting prize for each team member
- in the unlikely event that we have less than 20 teams taking part, then we will award the prize to the team with the highest winning score from the university rounds.

How do I get people involved?

To be sure you get a good turnout for your quiz you will want to promote it – we recommend publicising it in as many ways as possible. This can be through:

- word of mouth – tell as many people as you can about the event
- posters – we will email you a lovely poster promoting the event (if you can't print these yourself then we will provide you with hard copies!). Make sure the posters are displayed prominently throughout the university and clearly state the correct location, date and time of your quiz, along with your contact details
- university newspaper/magazine/radio/students' union website – get in touch and let them know about the event: when and where it is happening, who to contact and most importantly, why it is happening (to raise money for Barnardo's)
- SubTV – if your students' union bar has SubTV find out whether the pub quiz can be advertised on it
- course newsletter – if your course sends out a regular e-newsletter or bulletin, ask them to give the Barnardo's University 'Pub Quiz' Challenge a mention
- student volunteering group – give the quiz a mention in their newsletter or on their website or notice board.



“ A pub quiz – great!

An activity that combines two student obsessions. For once, **you can spend a night in the pub and bask in the knowledge that you're helping Barnardo's.** You may even wake up and remember how brilliant you were last night. ”

Jeremy Paxman

- Facebook – create a Barnardo’s University ‘Pub Quiz’ Challenge group or event and then invite everyone you know to join! Why not update your Facebook status to promote the event and remind your friends to join in?

What else could I do at the event to raise money?

Barnardo’s believes that having so many students under one roof at the same time is just too good a fundraising opportunity to miss. Why not make your quiz that extra bit special with bonus fundraising activities around the venue? Introduce games during the quiz break or have them running throughout at the bar. Here are a few suggestions:

- Ask people to guess how many sweets are in a jar (see if your student’s union shop will donate a box for the occasion); perhaps charge 50p for a guess and then the person who’s the closest wins the jar
- A raffle is a great way to raise lots of money!
- Collect your empty jam jars, put a treat in each one (e.g. home-made cookies, pick ‘n’ mix sweets) and then charge people to attempt to throw a ping-pong ball in the jar to win its contents
- Hold an auction and contact local companies for great goods to sell off.

Take advantage of the fundraising potential available to you at this event, knowing you are helping to make a massive difference to the lives of disadvantaged children and young people throughout the UK. At the same time, we guarantee your quiz will be the talk of the town (or at least the campus!) and everyone will have fun!

What do I do once the quiz is over?

- first, give yourself a massive pat on the back for all your hard work!
- then fill out your returns sheet which is included in your information pack. The returns sheet will ask you – how many people took part in the quiz

- how much money was raised
- who won the quiz (please give us the names of each team member, along with their winning score and their contact details in case we need to contact them about the grand Barnardo’s University ‘Pub Quiz’ Challenge final)
- whether you have any general feedback regarding the whole quiz experience (i.e. what was your experience organising the event? Did you get enough support from Barnardo’s? How do you feel the event went? Was there anything that went particularly well/badly? Any suggestions on how Barnardo’s could improve this event in the future?)

- once you have filled in this sheet you can either email it to us at student.programme@barnardos.org.uk or post a hard copy to:

Michael Phillips, Barnardo’s North West Regional Office, 7 Lineside Close, Liverpool L25 2UD

How do I bank the money raised?

- once you have successfully hosted your Barnardo’s pub quiz you will need to bank all the money you have raised so we can start putting it to good use
- in your information pack is a paying-in slip – you need to fill this in and pay in the money – cash or cheque – at your nearest Barclay’s bank
- once you have done this, notify us at student.programme@barnardos.org.uk, telling us how much money you paid in and which Barclay’s branch you paid it in to, so that when the money arrives in our bank account we are aware that you are the amazing person responsible!

Is there anything else I should know?

We want to say a massive **THANK YOU** and to remind you to **HAVE FUN!** Everyone will be at the pub quiz to have a great night and that’s exactly what we want them (and of course you) to have.



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