

# Gift Aid Form

## Why is Gift Aid so important to Barnardo's?

Gift Aid is a simple way to make your donation go even further. If your donation is eligible, Barnardo's can claim an extra 25% from HMRC.

That means for **every £1 you give, it's worth £1.25 to Barnardo's**, at no extra cost to you. These extra funds mean we can be there for even more of the UK's most vulnerable children.

## 1 Your details – Please complete in CAPITALS

Title:	Forename(s):	Surname:
Full Home Address:		
Postcode:	Telephone number:	
E-mail:	Date:	
For office use: Supporter Reference Number:		

## 2 Making my donation go further

Yes, I am a UK taxpayer. I would like Barnardo's to treat all donations I have made for the past four years and all future donations as Gift Aid donations until I notify you otherwise. By ticking this box, I confirm that I am paying an amount of income tax and/or capital gains tax for each tax year, that is at least equal to the tax all charities & CASCs will reclaim on my donations in the appropriate tax year. I understand that if I pay less Income and/or Capital Gains Tax to cover the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.

No, I am not a UK taxpayer. Date  **Thank You.** *giftaid it*

## 3 Return your form

Please return this form by emailing [hosupporterdonations@barnardos.org.uk](mailto:hosupporterdonations@barnardos.org.uk) or post it to **Barnardo's Finance-Income Processing Dept., Tanners Lane, Barkingside, ILFORD, Essex IG6 1QG.**

## 4 How we communicate with you

We believe in being open, honest and transparent with our supporters and want you to feel comfortable about your decision to give.

- That's why we'll communicate with you in the way you wish us to and always respect your privacy.
- We'll spend the gifts you make to us wisely and efficiently.
- By returning this form you agree to us using your contact details to tell you how your gifts are helping, how much we value your support and other ways you can help in the future.
- We're always happy to hear from you and will respond promptly to any concerns or questions.

Please tick the following boxes if you are happy to hear from us:  Email  SMS  Post  Phone

You can change how we communicate with you at any time. Contact us on 0800 008 7005 or at [supportercare@barnardos.org.uk](mailto:supportercare@barnardos.org.uk). Thank you for believing in children.

# Gift Aid Explained

## Am I eligible for Gift Aid?

To be eligible for Gift Aid you need to have paid or will pay the same amount of Income Tax or Capital Gains Tax as charities will claim back on your Gift Aided donations in each tax year. Other taxes such as Council Tax and VAT do not count for this purpose.

## I don't pay income tax; can I be eligible for Gift Aid?

Even if you think you are not a UK taxpayer, you are still eligible for Gift Aid if you pay tax in the following ways:

- through a taxable investment or rental income
- savings, a state pension or other pension plans
- capital Gains Tax.

If you do, you are a taxpayer. So, simply **tick the YES box** on this form and send to us via email or post and we can claim an extra 25% on your donations.

## Is it really that simple?

Yes – just tick the box on the form, checking that we have your correct initial, last name and address, send it to us via email or post and we will do the rest for you. Once we have the form we can even claim Gift Aid on any donations you make to Barnardo's in the future.

## Does it matter how often or how much I give?

You don't have to give regularly or have donated a certain amount for us to claim Gift Aid on your donations. We can claim Gift Aid on how ever many donations you have made in the past four years.

## I have already completed a Gift Aid declaration for another charity. Do I need to complete another one?

You have to give a declaration for each charity you want Gift Aid to apply. However you only need to fill in one form for us and we can claim Gift Aid on however much you have previously donated in the last four years and any future donations.

## What if my circumstances or details change?

Just call our supporter care team on **0800 008 7005** or email **supportercare@barnardos.org.uk**.