

# Believe in children



# Barnardo's

## Gift Aid Information

### What is Gift Aid?

Gift Aid is a government scheme that allows charities to reclaim the Income Tax or Capital Gains Tax paid on an individual's donation.

### How does it work?

Charities can claim back tax on donations made by UK taxpayers. The amount that can be claimed back is dependent on the size of the donation.

- ❖ For donations under £100, 25% can be claimed.
- ❖ For donations between £100 and £1000, £25 can be claimed
- ❖ For donations exceeding £1000, 5% can be claimed (up to a maximum of £500)

It may sound like a small amount but it all adds up, and there are no extra costs to you or to your sponsors!

### Am I a taxpayer?

YES – because I have recently paid Gains Tax, or expect to pay it in the near future. This could be on the sale of a property or some shares, for example

YES – because tax is taken from my wages before I receive my pay

YES – because I have a pension plan, investment income or taxable savings, such as in a Building Society account

YES – because I fill in a self-assessment form every year

### When can Gift Aid be claimed?

On any donations given at an event or on sponsorship money. The individual sponsoring you is responsible for ensuring they have read and understood the Gift Aid Declaration before ticking the box. It is your responsibility to ensure that the sponsor has completed the details on the sponsor form correctly. They **must** include their first name, surname and full residential address – including their postcode. Please ensure you fill in the 'Amount given' and 'Date given' when you collect the money to confirm the amount Barnardo's has actually received.

Barnardo's Registered Charity Nos: 216250 and SC037605

PLEASE NOTE: Gift Aid payments cannot be included in the fundraising pledge and instead will be considered as over and above the pledged fundraising total. I.e. A donation of £10 would total £12.50 with gift aid, but only £10 would count towards your fundraising target.

### **When can it not be claimed?**

On any donations that are not wholly voluntary i.e. any payments for which the donator receives something in return. For example,

- ❖ payment for raffle tickets;
- ❖ goods from a stall;
- ❖ entrance tickets to attend an event (because they are guaranteed entrance in return);
- ❖ if a minimum donation is required to attend an event (as this is essentially an entry fee);
- ❖ on deposits or registration fees;
- ❖ on company donations. To enable Barnardo's to receive the same tax benefit, the company needs to increase their donation to include the tax. For example, if a company offers to donate £100, ask them to write the cheque for £125. They can then claim back the tax.

### **The exception:**

If you are **not participating through your own place**, or you intend to apply for a full or partial refund of any of your costs from Barnardo's, then some of your donations may **not** qualify for Gift Aid. Namely:

**Any donations made by the participant themselves, or a spouse of the participant, or a close relative (namely siblings, ancestor (e.g. mother, father, grandparent), or lineal descendant (e.g. son, daughter, grandchild), or a spouse of a close relative would fail the donor benefit rules and so are not eligible for tax relief under the Gift Aid Scheme.**

### **PLEASE ENSURE THAT ALL DONATIONS FROM THESE PERSONS ARE NOT BEING USED TO APPLY FOR GIFT AID**

(NB. If you are participating in the event using your own place and you have not and do not intend to claim a full or partial refund of any of your costs then all donations will be eligible for tax relief under the Gift Aid scheme)