

Culm Valley Core Offer Monitoring Group Meeting

20th July 2010

10am at the Culm Valley Children's Centre, Cullompton

Present: Wendy Johnson, Beccie Mannall, Richard Holmes, Calen Bowen, Anna Adcock, Angie Radford, Sophie Cook, Wayne Hackman, Bob Whitell, Edward Hobbs, Val Smith, Ann Hawkins, Penny Fillery

Apologies: John Chapman, Jane Campbell

1	<p>Welcome Introductions Introductions made, Calen welcomed the new members of the COMG</p>	
2	<p>Minutes from the last meeting Minutes agreed and signed</p>	
3	<p>Declarations of interest none</p>	
4	<p>Matters arising from minutes not on the Agenda</p> <ul style="list-style-type: none"> - Learning community meeting – Richard Holmes and Debbie Butler attended a meeting in Tiverton and outlined the work of the CC. Arising from this the CC project workers will be arranging to visit all pre schools in the area in the Autumn term and will continue to support the toddler groups particularly in the rural areas. - Parent Forum – following on from a twilight meeting about the logistic of the session and possible changes a parent's forum meeting has been set for 15th September – 3.45 – 4.30pm this will be advertised in the newsletter. This forum would feed through to the COMG via Richard Holmes or Anna Adcock. - Parenting courses – Webster Stratton starts in September. When Pat Dunn has settled into her new role at Moors Edge we will ask her to come and talk about the Solihull parenting course. 	
5	<p>DCC Presentaion Val Smith, DCC Children's Centre Co-ordinator attended the COMG to give a presentation on CC, to cover where we are now, where we are going and the role of the COMG. (Presentation attached, if you are unable to open it please call Anna on 01884 35993 and a paper copy can be sent.) Some key points were:</p> <ul style="list-style-type: none"> - Barnardo's Culm Valley CC will need to re-tender to Devon in 2012 for the CC contract. - Culm will be OFSTED inspected in 2012. The inspections carried out this year have been extremely thorough in line with school inspections. The inspectors will look through case files, talk to parents, partner agencies, attend sessions and speak to the COMG individually. - The CC safeguarding processes will be rigorously checked including how we help parents keep their children safe, car seat safety and safety at home. - Parent evaluation of sessions will be studied to ensure we run sessions they want and meet the CC outcomes. Wendy to present an evaluation toolkit at the next COMG. - OFSTED will check how we are reaching our vulnerable families. Barnardo's is commissioning a greater in depth study of Culms community profile to assist with this. <p>Bob Whitall head at St Andrews school used this as an opportunity to ask Val about the possible inconsistencies on land rental when school land was used to build CC. He has heard that some schools are receiving rent for their land an St Andrews is not. It was agreed that Calen would speak to Jim and get back to Bob.</p>	<p>WJ</p> <p>CB</p>

6	<p>Staffing update It was reported to the COMG that John Bryant is on long term sick leave and will not return until fully ready. Phil Daniel will not be returning to Culm Valley CC. Wendy is currently reviewing the management structure and then will start the recruitment process to replace Phil.</p> <p>Wendy confirmed that this has been a difficult period for the CC and that the staff felt they were not initially supported but following a meeting have now reported they are happy with the cover/support provided by Richard Holmes (LSC from Crediton) and Wendy. This support is being monitored on a weekly basis.</p> <p>The Culm staff team were thanked for the professional way they have carried on working and motivated during this difficult period, keeping the Culm families in mind at all times.</p>									
7	<p>Budget Report The quarter 1 return reviewed and variances discussed.</p> <p>The COMG agreed a redistribution of our budget. Using £9,500 allocated to activity and commissioning to equipment so that culms multi sensory room can be refurbished, using all current equipment but enhancing the room with soft padding and additional equipment including more switches enabling children to have more control over the room's settings. It was stated that this redistribution would not affect our current services or commissioning.</p> <p>Culm Valley CC is planning for a 25% budget cut for the next financial year, COMG, staff and parents to feed into service plan to highlight priority areas to ensure local need is met.</p>									
8	<p>E-start registration Reach 1365 by March 2011 the children centre needs to have reached 75% this figure which is 1024 children registered</p> <p>April 2010 – 885 children registered July 13th 2010 – 942 children registered</p> <p>E-start is a database that the CC has to populate for Devon County Council as well as for its own use. It provides quantitative data. The information input is gained from the CC membership form. The children centre use this information to mail all families its programmes and to individually mail groups such as dads etc. DCC only use the information to gain statistical information on how many lone parents, dads, workless household etc that the CC is reaching, they do not use the families' names or mail the families.</p> <p>This statistical information shows DCC if we are meeting our service plan reach targets which is why families need to be encouraged to fill out all the form and reassured on the use of the information.</p> <p>All agencies can help with gaining new members with support if required from the Children Centre. Possibly attending school parent evening, visiting schools, ensuring second children become members. CC to give health visitors new child/change of address form</p>	AA								
9	<p>LLSUR figures These figures show the number of families and children that Culm Valley Project workers are working with now/have worked with on a one to one basis.</p> <table data-bbox="245 1843 560 1978"> <tr> <td>Parent Open</td> <td>33</td> </tr> <tr> <td>Parent Closed</td> <td>85</td> </tr> <tr> <td>Children open</td> <td>9</td> </tr> <tr> <td>Children closed</td> <td>12</td> </tr> </table>	Parent Open	33	Parent Closed	85	Children open	9	Children closed	12	
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10	<p>Homestart numbers</p> <p>The Homestart contract with Devon is coming to an end. Homestart have a lottery bid at the second stage and are hopefully for full funding, 3 other big bids are being processed.</p> <p>The attached report shows 6 families being worked with but at the time of the meeting 8 families, 78 volunteer hours per family for the last quarter, this is the best it has been. 15 under 5's, 1 disabled parent and 4 lone parents.</p> <ul style="list-style-type: none"> - new prep course will lead to 6 new volunteers for the Culm area in the new year. <p>Cook and Eat course – if funding gained Homestart will run 6 cook and eat programmes across Mid Devon with 8 parents/carers on each session.</p> <p>Homestart and CC need to build a better working relationship on sharing information with the families agreement. Ensuring hard to reach families gain full support from all agencies if it is required and are integrated within children centre services.</p>	
11	<p>Outcomes reporting</p> <p>From last meeting – how outcomes are set for sessions and individual families. Next agenda</p>	
12	<p>Commissioning / health secondment</p> <ul style="list-style-type: none"> - A community health worker has been interviewed, offered and accepted the post to work along side Culm valley Project workers targeting hard to reach families. Currently with the NHS human resources department who are processing the necessary contract etc. It is hoped the candidate will start on the 1st August. The candidate will work 26hr, 9am-4pm. It is hoped that this will improve communication and joint working between the two agencies as well as reach/support more families. - Domestic violence: the personal alarm and safe rooms have been looked at further but we are awaiting trails from the police. It is not really understood how this could be supported through an SLA. Janine Newbury (CSM at Tiverton) is commissioning work to increase awareness of domestic abuse the Culm and Crediton staff were invited A speaker from SAFE came and talked to project workers , Penny Fillery asked if Health could be invited to this type of session as they do not get the opportunity to listen to specialist speakers, an open invitation was agreed where appropriate, CC to also consider other agencies who might like this opportunity - Wendy to talk about Turning the Curve or Outcome Based Accountability (an example from Southampton is linked here) http://www.idea.gov.uk/idk/aio/5573454 at the next meeting as well as looking at Culms statistics and profile on domestic violence to assess the need. - East and mid DV forum may need to consider a Mid Devon focus group to look at improving communication and support to this area of work given current statistics. 	
13	<p>Chairperson election</p> <p>The post of chair person currently being filled by Calen on a temporary basis should be covered by an independent person not a DCC worker. Calen explained this is not an arduous task and is fully supported by the CC. Could members please think about it over the summer?</p>	
	<p>AOB</p> <ul style="list-style-type: none"> - Calen showed the group the Mid Devon parenting provision Practitioners list. Anna to get the list and e-mail it to those who request it as it is a large document to e-mail. - Homestart showed the group a new course they have been commissioned to run in Tiverton and Crediton called New Horizons. A course aimed at parents who would 	

	<p>like to get back to work but lack the confidence and associated skills. Topics covered: Communication, confidence and self esteem, dealing with stress, assertiveness, presentation skills, contributors session, evaluation and celebration session. It costs £1900 with a crèche provided or £1100 if CC provides the crèche. This is a group course. It is agreed to see if there is parent interest and make a decision in September for the course to run in the spring. Need to ensure this meets our service plan. VS asked that it is ensured that his course fits inot the wider agenda</p>	
	<p>Dates of next meeting Monday 6th September, 10am -12, Culm Valley CC Tuesday 19th October, 10am -12, Culm Valley CC Monday 6th December, 10am -12, Culm Valley CC 24th January 2011, 10am -12, Culm Valley CC</p>	

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