

Culm Valley Core Offer Monitoring Group Meeting

19th October 2010

10am at the Culm Valley Children's Centre, Cullompton

Present: Richard Holmes, John Bryant, Calen Bowen, Anna Adcock, Tanya Cox, Jane Campbell, Sophie Cook, Bob Whitell, Ann Hawkins, Penny Fillery, Kevin Chudley

Apologies: Edward Hobbs, Wendy Johnson, Jenny Rabjohns, Penny Thomas

1	Welcome Introductions Introductions made.	
2	Minutes from the last meeting - Tanya asked for the family support section to be amended before minutes agreed. Minutes agreed and signed	
3	Declarations of interest none	
4	Matters arising from minutes not on the Agenda - Service plan planning meeting 2010/2011 – John to agree with Calen the first date for the service planning meeting in Late November. - Outreach- Kai has begun to visit doctors to inform them on the work of the CC. - Tanya informed the group that Penny Thomas will be the link with the CC and Social Care. - Community Transport – Tiverton and District transport association have agreed in principal, Richard is waiting feedback from Faye the Co-ordinator. Faye is checking with all the volunteer drivers to see if they would be happy to transport families. Barnardo's are currently trying to recruit a volunteer driver. Hemyock have a volunteer driver scheme. - Car seat safety – Calen to e-mail Richard the DCC contact for car seat safety checks. - Parent's forum feedback- The minutes were shared with the COMG. Some of the comments have already been acted upon and more are in the pipeline. The CC will feed back from the meeting in the next newsletter. Two of the forum members agreed to attend the COMG meeting. Richard to see if they would like to meet with Calen prior to attending. - Uffculme Church work – Still awaiting news on the funding. Calen will update as soon as she has been informed. Calen has spoken to Ruth at the Church and has thanked them for their continuing patience.	RH CB RH RH
5	Budget report (10/11) The quarter 2 return was reviewed and variances discussed. It was reported that there was still commissioning money to be allocated.	
6	E-start Registration Projection By March 2011 Culm valley CC is targeted to reach 75% of its reach. With six months to go Culm Valley CC has already reached 75.01%. Well done to all the team.	
7	LLSUR: this is Barnardo's system to record one to one work 15 Children closed 7 Children open 102 Parents closed 29 Parents open	
8	Homestart were not successful with lottery funding although they have been asked to change the bid in two areas and resubmit immediately. A verdict will be given in February 2011. Homestart is also applying to other grant giving bodies. The homestart figures were looked at. 8 families are currently been worked with, 278hrs work. Homestart are pleased with the increased number of self referrals	

9	<p>Commissioning</p> <ul style="list-style-type: none"> - Homestart representatives were asked to leave the meeting while a possible Homestart SLA was discussed. <p>John is proposing that Culm Valley CC produce an SLA to provide an extra day with home start for £6300 to enable us to recruit, train and support more volunteers.</p> <p>The COMG felt we needed to have clear expectations and outcomes from the work. It was agreed that the SLA would be e-mailed around for feedback by Wednesday 27th. On Thursday the 28th if no feedback has been received the SLA will be approved.</p> <ul style="list-style-type: none"> - Community health SLA – being very successful. Kai has settled into the role and is very busy. - Learning community to discuss any needs at the learning community meeting after half term and feedback any suggestions. At an early years provider meeting the two areas of concern are communication and toileting. Successful toileting has become a real problem at many settings not just preschools but reception classes as well. Work with parents to encourage toilet training is essential. Penny will take this back to health to see what feedback they get from 2 ½ yr checks. Possible the CC and health could combine support 	AA/ JB BW/ AH RH /PF
10	<p>Chairperson / election</p> <p>This post is still vacant. Calen reported that the role of chair person is not an onerous task but is an important role. It involves chairing the meetings and over viewing minutes. Calen has spoken to Wayne but will speak to him again</p>	CB
11	<p>WWW/EBI</p> <p>Great attendance / Impartial chair required</p>	
12	<p>AOB</p> <ul style="list-style-type: none"> - Red door associates have been commissioned to carry out the community profile – Sarah Tarragon is the lead along with Angie Mctiernan. They have requested to attend a COMG to speak to all members about there concept of the local community. They will be invited to the meeting in December. They will attend a few sessions to talk to parents at Culm and put on road shows around the area - Evaluation Tool Kit training is taking place on 23rd November her at the CC if any agencies would like staff members to attend please e-mail Anna or Richard to book on. 	
	<p>Dates of next meeting</p> <p>Monday 6th December, 10am -12, Culm Valley CC 31st January 2011, 10am -12, Culm Valley CC</p>	

Culm Valley Children’s Centre address is St Andrews Estate, Cullompton, EX15 1HU. Tel: 01884 35993